



Job Title: Grammar School Teacher Aide

Reports to: Director of Grammar School Operations

Salary:

- Starting pay rate is \$13.66 per hour

Character Qualities

- Personal faith in Jesus Christ defines and informs all aspects of life
- Remains in good standing with a local church
- Consistently models humility, grace, strength of character, and the fruit of the Spirit
- Intentionally pursues community and develops genuine relationships with students, parents, and staff
- Maintains a personal appearance that is professional and modest

Relational Qualities

- Possesses good people skills and speaks with clear articulation
- Respectfully submits and is loyal to constituted authority
- Is able to solve problems, and respect confidentiality
- Willing to serve and assist the physical education teacher
- Acts objectively when own children are attending VPA

Role Specific Responsibilities

- Supports the classroom teacher in the overall school's mission and vision
- Safely walks students between the main building and the gym between classes
- Understands the gym safety protocol and is willing to assist in time of emergency
- Engages with students during class time through overseeing small groups and stations
- Assists with student drop off or pick up as assigned by the head of school
- Assists with student lunches, overseeing students in the cafeteria and recess
- Is willing to become the role of lead teacher when lead teacher is absent
- Attends Knight's Noel Christmas program
- Assists with set up and clean up
- Other duties as assigned by Head of Grammar School